

Executive Committee Meeting Minutes
October 29, 2025
10:00 am – 11:00 am

I. CALL TO ORDER (10:00 am) – Chairman, Kevin Hebert

II. ROLL CALL

Members Present: Kevin Hebert (Chairperson), Penelope Shumaker, Sarina Lirette,

WDB Staff: Tommy Scott, Stephanie Brüning **Stephanie and Tommy are not voting members, only present for informational purposes.**

III. CONSENT ITEMS – Kevin Hebert

Review/Approval of One Stop Operator Scope of Work

Kevin Hebert requested a motion to accept the adjusted Scope of Work

1st Motion: Penelope Shumaker

2nd Motion: Sarina Lirette

Motion Approved (Unanimous)

Review/Approval of By-Laws

Kevin Hebert requested a motion to accept the adjusted By-Laws

1st Motion: Sarina Lirette

2nd Motion: Penelope Shumaker

Motion Approved (Unanimous)

Review/Approval of Local Plan

Kevin Hebert requested a motion to accept the Local/Regional Plan

1st Motion: Penelope Shumaker

2nd Motion: Sarina Lirette

Motion Approved (Unanimous)

Review/Approval of Revised Policies

Kevin Hebert requested a motion to accept the revised policies.

1st Motion: Sarina Lirette

2nd Motion: Penelope Shumaker

Motion Approved (Unanimous)

Review/Approval of 2026 Meeting Schedule

The Executive Committee elected to hold 2026 meetings on:

February 10, 2026

May 12, 2026

August 11, 2026

November 10, 2026

Kevin Hebert requested a motion to accept the 2026 Meeting Schedule

1st Motion: Penelope Shumaker

2nd Motion: Sarina Lirette

Motion Approved (Unanimous)

Review/Approval of Board Roster and Attendance

The Executive Committee elected to send an email out to all members asking if they wanted to remain on the Board and if they were willing to physically attend all meetings. Pending those responses, the committee elected to begin looking for replacements for those members with poor attendance.

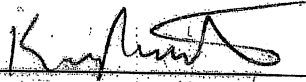
Kevin Hebert requested a motion to accept the course of action regarding Board members and attendance.

1st Motion: Sarina Lirette

2nd Motion: Penelope Shumaker

Motion Approved (Unanimous)

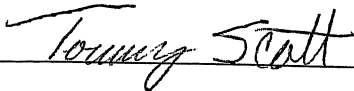
VII. ADJOURN (11:05 am)



Kevin Hebert, Board Chairman

10-29-25

Date



Tommy Scott, Board Director

10/29/25

Date

